

Delaware Division of Corporations
401 Federal Street – Suite 4
Dover, DE 19901
Ph: 302-739-3073
Fax: 302-739-3812

**Certificate of Resignation of Agent
without Appointment**

Dear Sir or Madam:

Enclosed please find a form for a Certificate of Resignation of Registered Agent without Appointment, to be filed in accordance with the Section 18-104(d) of the Limited Liability Company Act of the State of Delaware. **Per statute this form must be used when filing this type of certificate. No other forms will be accepted.** The fee to file the Certificate is \$2.00. You will receive a stamped “Filed” copy of your submitted document. A certified copy may be requested for an additional \$50.00. Expedited services are available. Please contact our office concerning these fees or you may consult our fee chart at www.corp.delaware.gov. Please make your check payable to “Delaware Secretary of State”.

For the convenience of processing your order in a timely manner, please include a cover letter with your name, address and telephone/fax number to enable us to contact you if necessary. Please make sure you thoroughly complete all information requested on this form. It is important that the execution be legible, we request that you print or type your name under the signature line.

Thank you for choosing Delaware as your corporate home. Should you require further assistance in this or any other matter, please don't hesitate to call us at (302) 739-3073.

Sincerely,

Department of State
Division of Corporations

encl.
rev. 08/19

Special Instructions – Certificate of Resignation of Registered Agent Without Appointment

The document must be submitted on the form attached. The following instructions will help you in correctly completing your Resignation Certificate. The instructions will be numbered to correspond with the article it is referencing.

- 1. The current name of the limited liability company exactly as it appears in our records. Please visit our website to verify the name.*
- 2. List the name of the resigning registered agent.*
- 3. List the exact date the notice of the resignation was given to the limited liability company by the registered agent. **Please note the resignation cannot be submitted for filing until 30 days have passed from the time the notice of such resignation was sent to the limited liability company.***
- 4. Statement that agent has submitted the last provided communications contact information.*

***Execution Block** - The document must be signed by the registered agent pursuant to Section 18-104(d) of Title 6, Chapter 18. The name of the person must be typed or written legibly underneath the signature.*

***Second page** - Must submit the last provided communications contact name, address and phone number for the specific limited liability company named in Article 1. This information is not deemed public information per statute.*

Please feel free to call our office at 302-739-3073 for assistance in completing this form.

Sincerely,

Delaware Division of Corporations

**STATE OF DELAWARE
CERTIFICATE OF RESIGNATION OF
REGISTERED AGENT WITHOUT APPOINTMENT
OF A SUCCESSOR REGISTERED AGENT**

Pursuant to the provisions of Section 18-104(d) of Title 6 of the Delaware Limited Liability Company Act, the undersigned agent for service of process, in order to resign as agent without appointment of a successor agent, hereby certifies that:

1. The name of the Limited Liability Company is _____
_____.

2. The name of the resigning agent is _____
_____.

3. That written notice of resignation was given to the affected Limited Liability Company at least 30 days prior to the filing of the certificate by mailing or delivering such notice to the Limited Liability Company at its address last known to the registered agent on _____.

4. The undersigned registered agent has submitted the last provided communications contact information to the Secretary of State as required by Section 18-104(d) of Title 6.

By: _____

Registered Agent

Name: _____

Print or Type

Title: _____



Last Entity Contact Information

The information last provided to the registered agent for the communications contact pursuant to Section 18-104(d) of Title 6 must be provided below. Such information shall include the name, business address and business telephone number of a natural person who is a member, manager, officer, employee, or designated agent of the domestic or foreign limited liability company. The information contained on this page regarding the communications contact is not deemed public as per Section 18-104 of Title 6.

Entity Contact Information

Entity Name _____

Contact Name _____

Address 1 _____

Address 2 _____

City _____

State _____

Country (if non-U.S.) _____

Postal Code/Zip Code _____

Phone Number _____

