Frank LaRose
Ohio Secretary of State

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OhioSoS.gov | Business@OhioSoS.gov
File online or for more information: OhioBusinessCentral.gov

Return Documents To:

Name *(Individual or Business Name)*:

Email Address *(Required)*:

To the Attention of *(If Necessary)*:

Address:

City:

State

ZIP Code:

Phone Number:

SERVICE TYPE - Check only **ONE** item below.

Expedited Fees are IN ADDITION to the filing fee on the form.
Failure to include the expedite fee or indicate a selection will result in regular service.

☐ **Regular Service**
- No Expedite Fee.
- Processing Time: 3-7 business days.

☐ **Expedite Service 1**
- Fee: $100
- Processing Time: 2 business days after receipt.

☐ **Expedite Service 2**
- Fee: $200
- Processing Time: 1 business day after receipt.

☐ **Expedite Service 3 (in-person delivery is required)**
- Fee: $300
- Processing Time: 4 hours if received by 1:00 p.m. If received after 1:00 p.m., documents will be processed by noon the following business day.

☐ **Preclearance Filing**
- Fee: $50
- Processing Time: 1-2 business days after receipt.

Form 610 Prescribed by:

Frank LaRose
Ohio Secretary of State

For screen readers, follow instructions located at this path.

INSTRUCTIONS

- Include the filing fee.
- Make check or money order payable to Ohio Secretary of State.
- Print on single-sided 8 ½ x 11 paper.
- Double sided paper will be rejected.
- Information must be typed.
- Illegible forms will be rejected

MAIL TO

Regular Service:
P.O. Box 670
Columbus, OH 43216

OR

Expedite Service:
P.O. Box 1390
Columbus, OH 43216

Articles of Organization for a Domestic Limited Liability Company

Filing Fee: $99

Form Must Be Typed

115-LCA

Name of Limited Liability Company

(Name must include one of the following words or abbreviations:
"limited liability company", “limited”, "LLC", "L.L.C.", "ltd.", or "ltd".)

Optional: Effective Date (MM/DD/YYYY) Effective Time

Pursuant to Ohio Revised Code Section 1706.16(D), a limited liability company is formed when the articles of organization are filed by the secretary of state or at any later date or time specified in the articles of organization. Pursuant to Ohio Revised Code Section 1706.172(D), articles of organization delivered to the Ohio Secretary of State for filing may specify an effective time and a delayed effective date of not more than ninety days following the date of receipt by the Secretary of State. Articles of organization are effective as provided in Ohio Revised Code Section 1706.172(D).

Optional: Purpose

Original Appointment of Statutory Agent

The undersigned authorized member(s), manager(s) or representative(s) of

(Name of Limited Liability Company)

hereby appoint the following to be Statutory Agent upon whom any process, notice or demand required or permitted by statute to be served upon the limited liability company may be served. The complete address of the agent is:

(Name of Statutory Agent)

(Agent Address - Post office boxes and CMRAs are **NOT** allowed. See instructions for details.)

(City) | Ohio (State) | (ZIP Code)

Acceptance of Appointment

The Undersigned, (Name of Statutory Agent), named herein as the

Statutory agent for (Name of Limited Liability Company)

hereby acknowledges and accepts the appointment of statutory agent for said limited liability company.

Statutory Agent Signature

(Individual Agent's Signature / Signature on Behalf of Business Serving as Agent)

If applicable, attach a statement as provided in division (B)(3) of section 1706.761 of the Ohio Revised Code to state that the LLC may have one or more series of assets subject to limitations.

By signing and submitting this form to the Ohio Secretary of State, the undersigned hereby certifies that he or she has the requisite authority to execute this document.

Required

Until this filing is approved, this business entity does not legally exist, therefore, the entity cannot be the signer of this document.

If the person is an individual, then he or she must sign on the "signature" line and print his or her name in the "Print Name" Box.

If the person is a business entity, please print the name of the entity in the "Signature" box and an authorized representative of the business must sign in the "By" box and print his or her name and title or authority in the "Print Name Box."

Signature

By (if applicable)

Print Name

Signature

By (if applicable)

Print Name

Signature

By (if applicable)

Print Name

Instructions for Articles of Organization for a Domestic Limited Liability Company

This form should be used if you wish to file articles of organization for a domestic (Ohio) limited liability company.

Name of Limited Liability Company

The name of the limited liability company must be provided. Pursuant to Ohio Revised Code section 1706.07 the name must contain one of the following: “limited liability company”, “L.L.C.”, “LLC”, “limited”, “ltd.”, or “ltd”. Further, the name must be distinguishable on the records of the secretary of state from the name of other business entities.

Effective Date and Effective Time (Optional)

Pursuant to Ohio Revised Code Section 1706.16(D), a limited liability company is formed when the articles of organization are filed by the secretary of state or at any later date or time specified in the articles of organization. Pursuant to Ohio Revised Code Section 1706.172(D), articles of organization delivered to the Ohio Secretary of State for filing may specify an effective time and a delayed effective date of not more than ninety days following the date of receipt by the Secretary of State. Articles of organization are effective as provided in Ohio Revised Code Section 1706.172(D).

Purpose Clause (Optional)

A purpose clause may be provided but is not required. A limited liability company may carry on any lawful activity, whether or not for profit.

Appointment of Agent - O.R.C. 1706.09

Ohio business entities and foreign business entities that are registered or licensed in Ohio must appoint and maintain a statutory agent to accept service of process. The statutory agent must be one of the following: (1) A natural person residing in Ohio; or (2) a domestic or foreign business entity with an Ohio address.

Statutory Agent Address Requirements

A statutory agent address may either be the primary residence address of the agent or the usual place of business address. The statutory agent address must be an Ohio address.

Statutory Agent Address Prohibitions

Post Office (P.O.) boxes are **NOT** allowed.

> Exception: If a Post Office Box and Rural Route Number are both provided, the address is allowed.

Commercial Mail Receiving Agency (CMRA) addresses are NOT allowed. A CMRA is a private business that rents private mailboxes to customers.

Acceptance of Appointment

The statutory agent must sign the Acceptance of Appointment.

Additional Provisions

If applicable, attach a statement as provided in division (B)(3) of section 1706.761 of the Ohio Revised Code to state that the LLC may have one or more series of assets subject to limitations. Also, if applicable, attach a statement setting forth any other matters the organizers or the members determine to include in the articles of organization. Additional provisions must be attached on a single-sided, 8 ½ by 11 sheet (s) of paper.

Signature(s) - Required

After completing all information on the filing form, please make sure that page 3 is signed by the organizer(s).

Until this filing is approved, this business entity does not legally exist; therefore, the entity cannot be the signer of the document. The name of the person authorizing the submission of the form can be an individual or a business entity, but if the signer is a business entity, then it cannot be the same business name as the new entity being created by filing this form.

If the organizer is an individual, then they must sign in the "signature" field and print (type) his/her name in the "Print Name" field. If the organizer is another business entity, not an individual, then please print (type) the entity name in the "signature" field, an authorized representative of the business entity must sign in the "By" field, and print (type) his/her name and title/authority in the "Print Name" field. A typed name signifies an "intent to sign," which is acceptable.

Note

Our office cannot file or record a document which contains a Social Security number or tax identification number. Please do not enter this information in any format on this form.