

*Instructions for Filing*

**ARTICLES OF INCORPORATION**

*(Form B-01)*

- Item 1** Enter the complete corporate name which must include a corporate ending required by N.C.G.S. §55D-20-01(a) (corporation, company, limited, incorporated, corp., co., ltd., or inc.).
- Item 2** Enter the number of shares the corporation will have the authority to issue. The minimum number of shares to authorize is one (1). Please speak with an attorney for advice on the number of shares to authorize.
- Item 3** Check (a) or (b), whichever is applicable. If (b) is checked, add an attachment that includes the description of the designations, preferences, limitations, and relative rights of the shares.
- Item 4** Enter the name of the registered agent. The registered agent must be either an individual who resides in North Carolina; a domestic business corporation, nonprofit corporation, or limited liability company whose business office is identical with the registered office; or a foreign corporation, nonprofit corporation or limited liability company authorized to transact business in North Carolina whose business office is identical with the registered office.
- Item 5** Enter the complete street address of the registered office located in North Carolina and the county in which it is located.
- Item 6** Enter the complete mailing address of the registered office only if mail is not delivered to the street address stated in Item 5 or if you prefer to receive mail at a P. O. Box or Drawer.
- Item 7** Select item “a” if the corporation has a principal office. Enter the principal office telephone number and the complete street address of the principal office and the county in which it is located. If mail is not delivered to the street address of the principal office or if you prefer to receive mail at a P.O. Box or Drawer, enter the complete mailing address of the principal office.
- Select item “b” if the corporation does not have a principal office. Note that a principal office is required on the first annual report.
- Item 8** Other provisions may address the purpose of the corporation, the limitation of liability, etc. per statutes in Chapter 55 of the North Carolina General Statutes.
- Item 9** Enter the name and address of each incorporator. Only one incorporator is required in order to file.
- Item 10 (Optional):** This field is being provided in order to assist business entities in identifying its company officials and complying with Federal banking regulations.
- Item 11 (Optional):** The Department offers a free voluntary notification system for which you may choose to participate. If you would like to receive this free service, please provide a business e-mail address in the space provided. Your participation will not result in your e-mail address being viewable on our website. Participation will help us to prevent identity theft in the event an unauthorized person submits a fraudulent document for filing in the name of the business entity.
- Item 12** The document will be effective on the date and at the time of filing, unless a delayed date or an effective time (on the day of filing) is specified. If a delayed effective date is specified without a time, the document will be effective at 11:59:59 p.m. on the day specified. If a delayed effective date is specified with a time, the document will be effective on the day and time so specified. A delayed effective date may be specified up to and including the 90<sup>th</sup> day after the day of filing.

**Date and Execution**

Enter the date the document was executed.

In the blanks provided enter:

- The name of the entity executing the Articles of Incorporation; if an individual, leave blank.
- The signature of the incorporator or representative of the incorporating entity.
- The name of the incorporator or name and title of the above signed representative

**ATTENTION:** Corporations wishing to render a professional service as defined in N.C.G.S. §55b-2(6) shall contact the appropriate North Carolina licensing board to determine whether compliance with additional licensing requirements may be mandated by law.

**State of North Carolina  
Department of the Secretary of State**

**ARTICLES OF INCORPORATION**

Pursuant to §55-2-02 of the General Statutes of North Carolina, the undersigned does hereby submit these Articles of Incorporation for the purpose of forming a business corporation.

1. The name of the corporation is: \_\_\_\_\_

2. The number of shares the corporation is authorized to issue is: \_\_\_\_\_

3. These shares shall be: (*check either a or b*)

a.  All of one class, designated as common stock; or

b.  Divided into classes or series within a class as provided in the attached schedule, with the information required by N.C.G.S. Section 55-6-01.

4. The name of the initial registered agent is: \_\_\_\_\_

5. The North Carolina street address and county of the initial registered office of the corporation is:

Number and Street \_\_\_\_\_

City \_\_\_\_\_ State NC Zip Code \_\_\_\_\_ County \_\_\_\_\_

6. The mailing address, *if different from the street address*, of the initial registered office is:

Number and Street \_\_\_\_\_

City \_\_\_\_\_ State NC Zip Code \_\_\_\_\_ County \_\_\_\_\_

7. Principal office information: (*must select either a or b.*)

a.  The corporation has a principal office.

The principal office telephone number: \_\_\_\_\_

The street address and county of the principal office of the corporation is:

Number and Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

The mailing address, *if different from the street address*, of the principal office of the corporation is:

Number and Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

b.  The corporation does not have a principal office.

8. Any other provisions, which the corporation elects to include, i.e., the purpose of the corporation, are attached.
9. The name and address of each incorporator is as follows:

Name	Address
_____	_____
_____	_____
_____	_____

10. **(Optional):** Listing of Company Officers (See instructions on why this is important)

Name	Address	Title

11. **(Optional):** Please provide a business e-mail address: \_\_\_\_\_.  
 The Secretary of State’s Office will e-mail the business automatically at the address provided at no charge when a document is filed. The e-mail provided will not be viewable on the website. For more information on why this service is being offered, please see the instructions for this document.

12. These articles will be effective upon filing, unless a future date is specified:

\_\_\_\_\_

This the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Type or Print Name and Title*

NOTES:

1. **Filing fee is \$125. This document must be filed with the Secretary of State.**